



## GUIDE TO HEALTH CLEARANCE

### Step One: Forms

1. Scan the QR code attached or navigate to [leeuniversity.studenthealthportal.com](http://leeuniversity.studenthealthportal.com)
2. Locate the *My Forms* tab
3. Fill out all forms listed, including the *Immunization History for Portal*. If you're having trouble finding your immunizations...
  - Ask your parent or guardian if they have a copy.
  - Call your doctor's office.
  - Call your high school or middle school.
  - Google "How can I get my immunization records in [state]?" Some states have online public portals.

### Step Two: Physical – 3 Options

**Option #1** - Schedule a full appointment on-campus.

- Call the health clinic to schedule.
- This is two separate appointments, lasts approximately 1 hour, and costs \$37.

**Option #2** - If you already have a physical within 2 years, schedule a pre-physical only.

- Call the health clinic to schedule.
- This is one appointment, lasts approximately 30 minutes, and typically costs \$12.

**Option #3** - Schedule an appointment off-campus.

- If you so choose, you can get your physical off-campus. Stop by the clinic to pick-up the *Physical* form to take with you.
- Off-campus physicals can be more expensive, so call ahead and ask about the price.

### Step Three: Release Forms (If needed)

Any physicals or other medical records from off-campus clinics will require a student to sign a form in the clinic. It is called a *Release of Medical Information*. It gives us consent to request your records.

### Step Four: Follow-Up (If needed)

Sometimes you will have to follow-up on vaccines or labs—which may have an additional cost. The clinic will notify you about what you need, but it is your responsibility to follow-up in order to be cleared.

### Contact Us

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